



APPOINTMENT LETTER

4th January 2022

To,
Darshan Thakur,
A-305, Om Kamal Pushpa CHS,
Lokmanya Nagar,
Thane West - 400606

Subject: Offer of Employment

With reference to your application for employment and subsequent interviews you had with us, we are pleased to offer you employment as **Junior Design Engineer**, as per terms & conditions detailed in Annexure I. You are requested to submit the following documents at the time of joining:

1. Photocopies of the following
 - a. Salary Certificate & Relieving Letter of last employer (In case you have been working previously)
 - b. All previous experience certificates
 - c. Academic certificates
 - d. Passport
2. Passport size photographs of self.

Looking forward to working with you.

Please sign a copy of this letter and return it to us as a token of acceptance of this offer.

Thanking you.

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For AnsyCAD Solutions



Annexure I (Terms & Conditions of Offer of Employment)

1. Date of Joining: 04-01-2022

2. Compensation: You will be on Internship for three months during which salary ₹15000/- per month will be paid.

3. Performance Review: Your first performance review shall be after three months of joining. If your performance found satisfactory during internship, you will be appointed for the position of Junior Design Engineer. Subsequent performance reviews will take place annually.

4. Your Role: You will render all reasonable duties and provide functional expertise to achieve objectives as a member of the team to which you are assigned from time to time. In doing so you will have to exercise technical, supervisory, administrative, and/or managerial functions and authority as per case.

Job Description for Junior Design Engineer

- Getting detailed understanding of scope of work and technicality of project
- Ideation & Conceptualization (Preliminary Sketches, Models & Drawings)
- Internal planning for efficient execution and to crater deadlines
- 2D drawing reading
- 3D Model generation
- Pre-processing i.e. surface extraction, stitching, etc.
- Meshing
- Idealization & connectivity
- Carrying out necessary calculations
- Load application (Force, Pressure, Gravity etc.)
- Creating boundary conditions (SPC, SPCD etc.)
- Pre-check (Modal, Mass Summary, etc.)
- Analysis
- Result interpretation (Reaction Summary, Contour Plot, etc)
- Result discussion
- Re- analysis (if necessary)
- Result summary preparation
- Report generation
- 2D drawings preparation
- Data Management i.e. CAD, FEM, DOC files saving
- Communicating for guidance, status updating & query.

5. Travel: Your duties may require travel for which you will be governed by the company's travel policy.

6. Transfer: You are liable for transfer to any other department or associate company or group company or location in India or abroad as the need may be. In such cases, you will be governed



by the terms & conditions applicable to the new assignment. Management's decision in this regard shall be final.

7. **Termination:** During the period of your services with the company your services can be terminated by either party with a minimum notice of Thirty days in writing. The decision of salary in lieu of such notice lies entirely with the company. Your services can be terminated without any notice or pay in lieu thereof if the management finds that the information given by you at the time of application or at the time of interview is incorrect. If at any time you shall by your conduct render yourself incompetent to perform your duties, or if you are found to be dishonest, disobedient, intemperate, irregular, in attendance, commit any breach of the terms and conditions of your appointment, or any of its stipulations herein or conviction in any court of law for any offence involving moral turpitude, without prejudice to any of the rights herein then the company shall be entitled to terminate your employment without notice or payment in lieu of notice without any compensation and also to deduct from your salary and any other emolument due to you the amount for any loss the company may have sustained. You cannot abstain from work without prior permission for more than three days. Any such incident will be dealt legally, in such case the company will decide on your termination and appropriate notice pay will be recovered. No relieving letters will be issued in such case.

8. **Exclusivity:** You will have to devote your time exclusively to the business and affairs of this company and will not become directly or indirectly engaged or interested in any other business or occupation that directly competes with the interests of AnsyCAD Solutions.

9. **Confidentiality of information:** You will have to treat all information, technical and non-technical, about our clients, about our products and about our company as strictly confidential. As part of employment with AnsyCAD Solutions, you will need to sign a nondisclosure agreement on joining the company.

10. **Past Record:** If any information / declaration given by you to the company prove to be false or if you are found to have willfully suppressed any material information, in such case, you will be liable for removal from service without any notice.

11. **Contact Information:** You will keep the company informed of your contact details, including changes that may occur in the course of your employment with us.

12. **Acceptance of Offer:** You are requested to submit your acceptance on or before 4th January 2022, failing which, it would be deemed that you are not interested in this offer and the same shall stand cancelled.

13. **Change in terms and conditions:** Company reserves the right to add/remove/alter the terms and conditions applicable for your employment with AnsyCAD Solutions as it deems fit from time to time. And you shall be governed by such changed terms and conditions.

AnsyCAD Solutions, H/28, RH/4, Sector 6, Vashi, Navi Mumbai - 400703.
Phone: 022-9324404332, E-mail: info@ansycadsolutions.com, Website: www.ansycadsolutions.com



14. Miscellaneous

- i) This offer of employment shall be governed by and construed and enforced in accordance with the laws of India. You hereby submit to the jurisdiction of the courts in Mumbai, Maharashtra.
- ii) The invalidity or enforceability of any particular provision of the offer of employment will not affect the other provision mentioned.



With reference to your application and subsequent interview with us, we are pleased to appoint you as **Junior Design Engineer** in Ansyncad Solutions on the following terms and conditions detailed in Annexure-I.

Date of Joining: 4th January 2022

You will be on training period for Three Months during which salary Rs. 15000/- per month will be paid. Based on your performance, your service will be confirmed with the company.

Any of our technical or other important information which might come into your possession during continuance of your service with us shall not be disclosed, divulged or made public by you thereafter.

We welcome you to Ansyncad Solutions and look forward to a fruitful collaboration. We wish you all the best in all your endeavors.

Please sign and return to the undersigned the duplicate copy of this letter signifying your acceptance.

With best regards,

A handwritten signature in blue ink, appearing to be 'SLK', is written over a horizontal line.

Ansyncad Solutions